



## Staff / Volunteer Application

Thank you for your interest in volunteering for the MOE'S HALLOWEEN haunted attraction. This haunt is a great opportunity to engage the public and grants volunteers an incredible learning opportunity in the world of haunted house operations--all while having the time of your life.

As a volunteer staff member for Moe's Halloween, it is imperative that certain regulations are followed at all times. Please fill out this form completely and *if you are under 18 years of age, please ensure the PARENT/GUARDIAN information is filled out. There are a few staff spots available for youth 12 years of age and younger, so please apply!*

Due to the complexity of the entire events' logistics and overall operation, many skill sets are needed to ensure its success. We are looking for serious volunteers who understand this project is a huge attraction, taking many volunteer hours to complete. As a volunteer, you will be required to be at the Haunted House from 6pm-9pm during scheduled nights -and earlier depending on your role and makeup prep time, should you be offered and you accept a position.

You will be placed appropriately due to your schedule availability and skill/experience. Roles may change through the month of operation at our discretion.

- Actor/Haunter:** Part of the scene and story line, wearing masks, latex and/or makeup, working within one or more spaces, preferably good acting skills. **Staying in character is a must!**
- Make-Up & Prep:** Assist makeup managers with make-up designs and effects of staff. **Typically 4:30-6pm.**
- Front Entrance/Cabin Entrance:** Crowd control, line flow. This does not require you to scare people.
- Construction/Prop Building:** If you're good on a ladder and are familiar with wood, drills, hammers, etc, or can lend some muscle, we need your help! We will have only 1 week to put this all together. I will be at the site on weekends Oct. 6-7, and daily from Oct. 13 – 19 until setup is finished.



As you can imagine, it takes an incredible amount of human power to operate such a large attraction that brings thousands of patrons each year. Thus, it is imperative all members of staff are trained thoroughly, to ensure the best scare, service and security possible.

***Please check all boxes that apply to your availability and/or interest.***

### **CONSTRUCTION:**

Construction: We have a week and a half to build the haunt, and a large space to occupy.

### **OPERATIONAL DATES:**

As a staff member, we ask that you volunteer for a minimum of 3 of the following dates we're open. If you can't do 3, we'll take what we can from you, but will place you where we need the most help.

- Friday, October 19, 6pm-10pm     **\*\*\* GRAND OPENING\*\*\***
- Saturday, October 20, 6pm-10pm
  
- Friday, October 26, 6pm-10pm     **\*\*\*SECOND WEEKEND\*\*\***
- Saturday, October 27, 6pm-10pm

### **WHAT'S IN IT FOR YOU?**

- Bragging rights that you work in the haunted industry
- Learn trade secrets and get to see the rare behind-the-scenes of the industry
- Cool new friends, new haunter friends
- Getting to scare your friends and family when they come through the haunt
- Your potential photo in our video, brochures, marketing, etc.
- Free admission to other haunts at Scream Acres, possibly with behind the scenes tours
- .....and so much more!

### **Contact Information**

Haunt Director – Maureen Perez

727-348-6311 (If I don't answer, leave a message or send a text)

Email: [MoesHalloween@gmail.com](mailto:MoesHalloween@gmail.com)

# **MOE'S HALLOWEEN**

## STAFF/VOLUNTEER RULES & EXPECTATIONS

**These rules are made for a reason. If you don't like them, or cannot follow or respect them, then for the safety of our patrons and fellow volunteers, you will not be allowed to volunteer at Moe's Halloween.**

-Do not tell anyone what is inside the haunted attraction area, what can be expected, or what character you are. The haunted attraction is designed in absolute detail to scare people and keep them off guard. Telling others what to expect, what is in the haunt, or what will happen to them, will make them aware of what is to come. Surprise is an element you will use to your benefit as an actor. You want to scare people, not have them say hi to you and smile as they're in the haunt.

-Do not bring your friends or family members into the haunted attraction for any reason, unless it's an emergency. If you want to show them what you are doing, please bring them before we open.

-Do not leave your area and be ready in your area at all times. Nothing is worse or more humiliating than walking through a room and patrons see you with your mask off or you are out of costume. Do not leave your area to talk to another staff member unless it is an emergency. Do not scream or yell to find out if anyone is waiting at the entrance. You will be told by the Haunt Director if no one is waiting to come through. You will not be allowed to wander outside of the event area to wait on guests.

-If you have a problem with another staff member, solve it, or bring it to a Haunt Director, so it can be remedied quickly. Teamwork and teammate respect is what makes the haunt work. If we're not on the same page, patrons know it.

-Please respect other guests and staff. Do NOT try to show up others in the room with you. That never works and you just turn the room into a silly room with bad acting. All staff are equal and have equal responsibilities. All patrons have the right to be scared and not harassed. Ensure you treat them as such.

-If you smoke, you can smoke outside the haunt. Please try to get your smoking in before the haunt opens. People come to see us, our monsters and decorations and if you're outside smoking, it reduces the overall effect of the attraction. We all need to ensure we're pulling the same weight.

-Refrain from cursing or anything else that is insulting to others during haunt hours. No put downs directed at anyone are allowed in the haunt. Respect is rule number one.

-Do NOT remove your make up until closing time. The makeup artists we're bringing in won't like seeing all their donated work and materials go to waste. If the makeup is affecting you medically, then by all means, remove it, and alert the Haunt Director or make-up artists right away.

-If there is an accident in the haunted house, make it known right away. If you have a medical problem, please alert a security team member and/or the Haunt Director so precautions can be taken. Safety is one of our primary concerns at the haunt. *The Pasco County Parks and Recreation and/or Moe's Halloween Haunted Attraction are not responsible for any loss, stolen and/or damaged possessions of patrons, emergency related matters, injury, etc. while on the premise of Moe's Halloween Haunted Attraction. In addition, Moe's Halloween Haunted Attraction makes all possible reasonable efforts to maintain a safe and enjoyable experience for its patrons. However, the nature of this event may produce certain neglectful behavior in a very small percent of its attending patrons. Above named are not liable due to neglectful behavior of patrons such as running (either within or outside the attraction), horseplay and/or any other forms of unsafe behavior on the part of the patrons that could result in injury. Even while volunteering, ENTER AT YOUR OWN RISK applies.*

-It is mandatory that you be at the haunted house at 6pm on the dates you are scheduled to work. Make sure you've eaten dinner prior to showing up for your shift. This ensures we have enough time to prepare you before opening. Before we open, all costumes, makeup, etc. should be ready and in place and a walkthrough of the haunt will occur. People who have been given a special character that requires extreme make-up will be given an earlier time to arrive. Preparation and commitment is key to a good attraction. Thanks for your attention to time efficiency!

-If you cannot make it to your scheduled shift, let the Haunt Director know 24 hours in advance so a replacement can be found. It is very important you are at the haunted house on time and in costume ASAP. Do NOT wait until hours before the attraction opens. We want to give others a chance to scare if you're not able/willing to.

-Once you choose or are given an area and character to play, you can NOT and will NOT switch places with another person. You must stay as the character you picked or were given. The only flexibility in this is if you're asked to fill another shift by the Haunt Director in the case of someone's absence and you aren't already playing another character. If you are working multiple days, you can switch with another volunteer in another area on a different night.

-Please make every attempt to use the bathroom before the haunt opens. If you need a break, let the Haunt Director know, in case your position needs to be filled with another actor. Please be aware of this and plan accordingly. You don't want to miss out on scaring people, and they don't want to miss out on you scaring them!

**-It is strongly suggested that you bring a small cooler to keep drinks/snacks at your area.** Please make sure you keep the cooler out of the sight of our guests. If you do drink and eat in your designated area, please clean it up before you leave for the night, there are large trash cans next to the cabins and also next to the road. Moe's Halloween will also supply cold bottles of water for the volunteers all nights of the event, please take several to keep in your area for the night.

-These rules were made for everyone, not just certain people. If you break the rules. You will be dismissed.

## **Please Fill Out the Application and remit to Haunt Director**

**Because safety is one of our top priorities, please fill out the below information to better assist us in the event of an emergency. This information will also help us in preventing any unforeseen circumstances.**

**NEW Actors: please attach a full profile photo of yourself, to help us better brainstorm your role. Print clearly:**

Volunteer Name: \_\_\_\_\_ Age: \_\_\_\_\_

School Grade (if applicable): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Facebook and/or twitter name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email(required, as this is our primary communication tool): \_\_\_\_\_

If Head of Family, please fill out one form for the whole family, list all volunteers with ages below:

\_\_\_\_\_  
\_\_\_\_\_

**If you are under 18:**

Parent(s)/Guardian(s) Name: \_\_\_\_\_

Emergency Parent Phone Number(s): \_\_\_\_\_

In the event that we are unable to contact either parent/guardian, please supply 2 additional emergency contact names and telephone numbers. Please include relationship. (Mandatory)

1. \_\_\_\_\_

2. \_\_\_\_\_

**If you are over 18:**

Whom should we contact in case of an emergency?

Name: \_\_\_\_\_ Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_

I hereby, for my heirs, my executors, administrator, and myself, waive all rights and claims for damages I may have against Moe’s Halloween, their staff, Scream Acres, Pasco County Parks and Recreation, and any others related to the attraction. I grant full permission for organizers to use photographs, video and quotations from me or including me without compensation in legitimate accounts and promotions of this event. I consent to the named person, whether myself or my child, working as a volunteer at the Moe’s Halloween haunted event. I understand that every reasonable effort will be made to ensure I attend all work days and assigned meetings. I also have read the rules attached to this application and understand that I will be responsible for following these rules and that not following them can result in my dismissal as a volunteer and may affect me for future volunteer opportunities.

\_\_\_\_\_  
Volunteer Signature (all ages)/Date

\_\_\_\_\_  
Parent/Guardian Signature (if under 18)/Date

**Please check the dates you will be able to attend:**

**First Weekend: Fri Oct 19\_\_\_ Sat Oct 20\_\_\_      Second Weekend: Fri Oct 26\_\_\_ Sat Oct 27\_\_\_**

**Please check which area(s) you are interested in**

**Actor/Haunter\_\_\_ Makeup & Prep\_\_\_ Front Entrance/Cabin Entrance\_\_\_ Construction\_\_\_**